

RIVERSIDE DEVELOPMENTAL DISABILITIES

POLICY STATEMENT: G-11

SUBJECT: FIRE DRILLS

Emergency fire drills shall be conducted once a month in the Troy-Sidney building. The fire drills conducted at the Troy-Sidney building shall alternate from AM to PM every other month.

The evacuation plan for fire drills shall be posted in meeting rooms or commons areas of the facility. The Facility Supervisor shall provide for training as needed of staff member(s) in techniques of fire suppression.

A report consisting of the time and completion of each fire drill shall be prepared by the Facility Supervisor and submitted to the Superintendent or designee.

Fire extinguishers, sirens, and alarms shall be properly located, identified, and kept in good working order.

Effective date of this policy: January 27, 2016

Stu Bal '25/16
PRESIDENT DATE

Brian W. Allen 1/25/16
SUPERINTENDENT DATE

Prior effective date(s): 1/27/14; 1/23/12; 1/21/10;12/13/05;02/18/03;02/15/00;11/10/87

REFERENCE: Administrative Rule 5123:2-1-02, Administrative Paragraph K

Low Human Resource Director
1/26/16 Date