



BOARD MEETING MINUTES

May 15, 2023

Prior to the meeting, a Certificate of Gratitude was presented to Scott Hornberger from Power 107.7 and Jim Morlan from Dave's Services A/C and Heating in appreciation for their time, resources and dedication in promoting the Miami County Board of Disabilities.

BOARD IN-SERVICE - 5:30 p.m.: Community Integration presented by Krista Smith, Community Connections Manager and Dwayne Hall, Employment Navigator

The Miami County Board of Developmental Disabilities held their monthly meeting on Monday, May 15, 2023, at 6:00 p.m. at 1625 Troy-Sidney Rd., Troy, Ohio.

I. ROLL CALL

Mandy Via	- Present	Deon Metz	- Present
Jerry Herbe	- Present	Joe Fulker	- Present
Shawn McKinney	- Present	DJ Gayhart	- Present
Michelle Fong	- Present		

II. PLEDGE OF ALLEGIANCE

Everyone in attendance joined in giving the Pledge of Allegiance, led by Ms. Via.

III. INTRODUCTION OF STAFF/GUESTS

The following staff were in attendance: Brian Green, Becky Snell, Floyd Gregg, Jessica Knupp, Kathy Greenawalt-Cherry, Melissa Nichols, Stacy Pettit and Carol Helman.

IV. PRESENTATION BY GUESTS

None

V. PRESENTATION OF MINUTES

The minutes of the April 17, 2023 meeting were reviewed. A motion to accept the minutes was made by Mr. McKinney and seconded by Mr. Metz. Ms. Via asked for a voice vote. The motion carried.

VI. PRESENTATION OF FINANCIAL REPORTS

A. Monthly Financial Reports: Floyd Gregg, Business Director, reviewed the financial report for April 2023. A motion to accept the report was made by Ms. Fong and seconded by

Mr. Metz. Ms. Via asked for a voice vote. The motion carried.

- B. Monthly Bills:** The April 2023 bills were presented for approval. A motion to ratify the Superintendent's actions in payment of the April 2023 bills was made by Mr. Herbe and seconded by Mr. McKinney. Ms. Via asked for a roll call vote.

Mandy Via	-	Yes	Deon Metz	-	Yes
Jerry Herbe	-	Yes	Joe Fulker	-	Yes
Shawn McKinney	-	Yes	DJ Gayhart	-	Yes
Michelle Fong	-	Yes			

The motion carried.

VII. OLD BUSINESS:

- A. Quarterly Table of Organization:** A motion to approve the Quarterly Table of Organization was made by Mr. Fulker and seconded by Ms. Fong. Ms. Via asked for a voice vote. The motion carried.

VIII. NEW BUSINESS

- A. Affiliate Organization Summary:** Upon the recommendation of the Superintendent, a motion to approve the summaries as presented from each of the organizations affiliated with the Board was made by Mr. Metz and seconded by Ms. Fong. Ms. Via asked for a voice vote. The motion carried.

- B. Ethics Approvals:** None

- C. Personnel Actions:**

New Hires: None

Open Positions:

Behavior Support Coordinator	Full-Time	New - Repost
Community Connections Manager	Full-Time	Refill – Krista Smith
Housing Coordination Administrative Assistant	Part-Time	New
SSA	Full-Time	Refill – John Dorsey
SSA Manager	Full-Time	Refill – Jacklyn Vietor

Promotions/Transfers: None

Resignations/Contract Non-Renewal/Retirement/Termination:

John Dorsey	SSA	Resignation	5.02.2023
Jacklyn Vietor	SSA Manager	Resignation	5.24.2023
Krista Smith	Community Connections Manager	Resignation	10.27.2023

- D. Policies/Procedures:** The Superintendent recommended the adoption of the Policies and Procedures listed below:

Change to Policy:

G-24 Volunteers – updated to reflect actual practices.

A motion to accept the changes to the Policies and Procedures was made by Mr. McKinney and seconded by Ms. Fong. Ms. Via asked for a voice vote. The motion carried.

E. Other:

- Upon the recommendation of the Superintendent, a motion to approve a Provider Partnership Advisory Meeting, including lunch, at a cost not to exceed \$450 was made by Mr. Fulker and seconded by Mr. Herbe. Ms. Via asked for a voice vote. The motion carried.

- Mr. Green reviewed the parents as providers issue. It was put in place as an emergency measure during the COVID-19 pandemic and is being discussed at the State level on whether it should continue. There is also legislation pending on a requirement that county commissioners appoint a person who is board eligible to serve on the Board. It has been changed to include that an appointment by a probate judge would also satisfy that requirement.

IX. COMMENTS:

- Mr. Gregg shared that he attended the OACB conference last week. He is currently working on the 2024 budget and getting ready for the cost report audit.

- Ms. Knupp reported that her team is currently working on coverage for the open SSA position as well as the upcoming open SSA manager position. Training of the newly hired SSAs and funding specialist is going well. With the public health emergency ending, her team is looking at each case that utilized a service which was free during the public health emergency and how to fill any gaps moving forward. The SSA Café training led by two of Riverside's SSAs is also going well.

- Ms. Greenawalt-Cherry reported that Early Intervention numbers continue to grow. The newly hired Service Coordinator has started a caseload which will slowly grow. The part-time administrative assistant has resigned effective the end of July so the full-time position approved by the Board at the last meeting will be posted. Training using the remaining ARPA funds is wrapping up. The 2024 grant for service coordination has been sent to the Family and Children First Council. A Developmental Specialist is out on medical leave so coverage of her caseload is being decided.

- Ms. Snell thanked the Board for approving the provider partnership advisory meeting for providers and provider agency leadership. Her team has been reviewing what provider support will look like in the future and that will be discussed at this meeting. The critical needs funding will be sunsetting now that the public health emergency has ended, and the focus will be on workforce sustainability funding to reimburse providers for things they need to do their job that are not Medicaid reimbursable such as trainings. An outside agency that works with several county boards has a new behavior support program which Riverside will be piloting with two of our families.

- Ms. Pettit stated that she and Mr. Gregg have been working with the county on potentially using the Munis system and received an update today that being able to use Munis was not going forward at this time. This is a salary review year so she will be taking an in-depth look at the salary structure and the budget for next year, especially considering the very competitive market. She will be meeting with the directors to do talent reviews and create career development opportunities for their teams.
- Ms. Nichols reported that she helped facilitate a session at the OACB conference on communications across the state. There will be a public relations major from Taylor University interning on her team during the summer. Several invitations have been received recently asking Riverside to have a booth at local events to educate the community on our services. The Strawberry Festival will be held June 3 and 4. Friends for Riverside has partnered with Batter Up Concessions this year and will be selling deep fried Poptarts in addition to their funnel cakes and other items.

X. NEXT MEETING: Monday, June 26, 2023

XI. ADJOURNMENT

A motion to adjourn the meeting at 6:45 p.m. was made by Mr. Herbe and seconded by Mr. Fulker. Ms. Via asked for a voice vote. The motion carried.

Meeting adjourned.

Minutes approved by:


AMANDA VIA, PRESIDENT

6/26/2023
DATE


MICHELLE FONG, RECORDING SECRETARY

6/26/23
DATE