



BOARD MEETING MINUTES

October 17, 2022

BOARD IN-SERVICE: Talent Management and Benefits presented by Stacy Pettit, Human Resources and Organizational Development Director

The Miami County Board of Developmental Disabilities held their monthly meeting on Monday, October 17, 2022, at 6:00 p.m. at 1625 Troy-Sidney Rd., Troy, Ohio.

I. ROLL CALL

Lori Meyer	- Present	Michelle Fong	- Present
Mandy Via	- Present	Deon Metz	- Present
Jerry Herbe	- Present	Joe Fulker	- Excused
Shawn McKinney	- Present		

II. PLEDGE OF ALLEGIANCE

Everyone in attendance joined in giving the Pledge of Allegiance, led by Ms. Meyer, President.

III. INTRODUCTION OF STAFF/GUESTS

The following staff were in attendance: Brian Green, Becky Snell, Floyd Gregg, Kathy Greenawalt-Cherry, Melissa Nichols, Stacy Pettit, and Carol Helman.

IV. PRESENTATION BY GUESTS

None

V. PRESENTATION OF MINUTES

The minutes of the September 19, 2022 meeting were reviewed. A motion to accept the minutes was made by Ms. Via and seconded by Mr. McKinney. Ms. Meyer asked for a voice vote. The motion carried.

VI. PRESENTATION OF FINANCIAL REPORTS

A. Monthly Financial Reports: Floyd Gregg, Business Director, reviewed the financial report for September 2022. A motion to accept the report was made by Mr. Metz and seconded by Ms. Fong. Ms. Meyer asked for a voice vote. The motion carried.

B. Monthly Bills: The September 2022 bills were presented for approval. A motion to ratify the Superintendent's actions in payment of the August 2022 bills was made by

Ms. Fong and seconded by Mr. Herbe. Ms. Meyer asked for a roll call vote.

Lori Meyer	-	Yes	Michelle Fong	-	Yes
Mandy Via	-	Yes	Deon Metz	-	Yes
Jerry Herbe	-	Yes	Joe Fulker	-	Excused
Shawn McKinney	-	Yes			

The motion carried.

- C. Mr. Green and Mr. Gregg gave a brief overview of a five-year projection plan for the 6.5% increase to the waiver rate that county boards are being asked to contribute to help raise wages for Direct Support Professionals.

VII. OLD BUSINESS

- A. Quarterly Table of Organization: A motion to approve the Quarterly Table of Organization was made by Mr. McKinney and seconded by Mr. Metz. Ms. Meyer asked for a voice vote. The motion carried.

VIII. NEW BUSINESS

- A. Ethics Approvals: None

- B. Personnel Actions:

New Hires: Heidi Reed Services and Support Administrator (SSA) 9.26.2022

Promotions/Transfers: None

Resignations/Contract Non-Renewal/Retirement/Termination: None

- C. Policies/Procedures: The Superintendent recommended the adoption of the Policies and Procedures listed below:

Change to Policy:

EI-1 Early Intervention Services: added information regarding how services are funded

EI-2 Confidentiality: changed from OAC 5123-10-02 to 5123-10-01

A motion to accept the changes to the Policies and Procedures was made by Mr. McKinney and seconded by Ms. Fong. Ms. Meyer asked for a voice vote. The motion carried.

- D. Other: Mr. Green briefly reviewed the Monthly Service Report. The number of individuals served has increased to 1049 through September 30 which is up from 1010 for the same time period last year.

IX. COMMENTS:

- Ms. Nichols noted that numbers for the employment navigator have increased to 31 active Opportunities for Ohioans with Disabilities (OOD) cases which is up from 24 cases in the first quarter. His volunteer numbers are also up. Community Connections has started Special Olympics swimming, basketball and cheerleading.

They have also started a Tots Move & Groove program for ages 2 to 5 years old. It was piloted in August with one program offered each month so numbers are low, but they are trying to grow the program. October is National Disability Employment Awareness month. There are billboards up and she will be sending a news release to the papers. Riverside received a commendation in the mail today from Representative Jena Powell for the recognition Riverside received in September for the A-Z Nonprofit Board Award at the gold level from the Duke Academy for Community Leadership.

- Ms. Snell reported that accreditation is scheduled for January 25 and 26, 2023. It is an intensive process where the files for individuals served and employee files are reviewed to make sure Riverside is meeting all of the standards of rule. They will conduct interviews with individuals served as well as Early Intervention families and will also want to talk with some Board members. DODD will be sending us a sample of whose files they want to review. She will forward the itinerary for the reviewers' visit once it is set.
- Ms. Greenawalt-Cherry shared that all six developmental specialists have more manageable caseloads now which has given them the opportunity to have conversations with families on how much support they need. The service coordinators currently have caseloads between 55 to 65 and it is hoped that the open position will be filled with the next round of recruiting. She went to the Division of Early Childhood Conference in Chicago where she attended sessions on recruitment and retention of Early Childhood (EI) staff. Colleges have noted a 30% decrease in students in the field which includes not only EI professionals but also physical therapists, occupational therapists and speech therapists going into pediatrics. The physical therapist's caseload is over 30 and she is working 3 days per week for Riverside so we and her employer are trying to find her some support.
- Mr. Gregg stated an offer has made for the facilities specialist position so it will be good for the facilities team as well as the HOP homes to have someone in place. He has gotten all of the quotes needed for the ticketing software and has been coordinating with the facilities and IT managers on what a roll-out would look like. The next step will be to take quotes to the county Data Board. In October we received the first ARPA refunds and he has been working on creating accounts with the county as well as internally to track those funds separately. The chiller replacement project is set for November 18th delivery with a December installation.

X. EXECUTIVE SESSION:

A motion to enter into Executive Session at 6:30 p.m. to discuss the employment and compensation of a public employee was made by Mr. McKinney and seconded by Mr. Herbe. Ms. Meyer asked for a roll call vote.

Lori Meyer	-	Yes	Michelle Fong	-	Yes
Mandy Via	-	Yes	Deon Metz	-	Yes
Jerry Herbe	-	Yes	Joe Fulker	-	Excused
Shawn McKinney	-	Yes			

The motion carried.

A motion to adjourn from Executive Session at 7:39 p.m. was made by Ms. Via and seconded by Mr. Herbe. Ms. Meyer asked for a voice vote. The motion carried.


XI. NEXT MEETING: Monday, November 21, 2022

XII. ADJOURNMENT

A motion to adjourn the meeting at 7:40 p.m. was made by Mr. McKinney and seconded by Mr. Metz. Ms. Meyer asked for a voice vote. The motion carried.

Meeting adjourned.

Minutes approved:



LORI MEYER, PRESIDENT

11/21/22
DATE



MICHELLE FONG, RECORDING SECRETARY

11/21/22
DATE