

MIAMI COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
September 22, 2014
MEETING MINUTES

Board In-service: Logan Francis, Recreation Supervisor, updated the Board on Recreation and Special Olympics.

The Miami County Board of Developmental Disabilities held their monthly meeting on Monday, September 22, 2014, at 5:54 p.m. at the Troy-Sidney facility.

I. ROLL CALL

Steve Baker	- Present	Lori Meyer	- Excused
Dave Dippold	- Present	Andrew Johnston	- Excused
Karen Wendeln	- Present	Hal Heiner	- Present
Kim Ojeda	- Present		

II. PLEDGE OF ALLEGIANCE

Everyone present joined in giving the Pledge of Allegiance, led by Mr. Baker, President.

III. INTRODUCTION OF STAFF/GUESTS

The following staff was in attendance: Leigh Anne Wenning, Melissa Nichols, Blair Brubaker, Jessica Knupp, Andrew Kinder, Al Decker, Sharon Emerick, and Denise Kenworthy.

IV. PRESENTATION OF MINUTES

The minutes of the August 18, 2014 and the September 8, 2014 meeting were reviewed. A motion to accept the minutes of the August 18, 2014 meeting and the September 8, 2014 meeting for the official record was made by Mr. Heiner. The motion was seconded by Ms. Wendeln. Mr. Baker asked for a voice vote. Motion was carried and so ordered.

V. PRESENTATION OF FINANCIAL REPORTS

A. Monthly Financial Reports: Andrew Kinder, Business Director, reviewed the financial reports for August 2014. A motion to accept the Monthly Financial Reports for August 2014 was made by Ms. Wendeln. The motion was seconded by Mr. Dippold. Mr. Baker asked for a voice vote. Motion was carried and so ordered.

B. Monthly Bills: The August 2014 bills were presented for approval. A motion to ratify the Superintendent's actions in payment of the August bills was made by Mr. Heiner. The motion was seconded by Ms. Ojeda. Mr. Baker asked for a roll call vote:

Dave Dippold	- Yes	Andrew Johnston	- Excused
Karen Wendeln	- Yes	Hal Heiner	- Yes

Kim Ojeda - Yes Steve Baker - Yes
Lori Meyer - Excused
Motion was carried and so ordered.

VI. OLD BUSINESS:

A. Other - None

VII. NEW BUSINESS

A. 2015 Budget: Mr. Kinder, Business Director and Mr. Green, Superintendent discussed the Revenue Budget portion of the 2015 budget.

B. Bridges to Transition (VRP3) Match Funding: A motion to approve the P&F Committee and Superintendent's recommendation to make payment for the Bridges to Transition (VRP3) Match Funding in the amount of \$92,178 for the contract year of 10/1/14 – 9/30/15 was made by Mr. Heiner. The motion was seconded by Ms. Wendeln. Mr. Baker asked for a roll call vote:

Karen Wendeln - Yes Hal Heiner - Yes
Kim Ojeda - Yes Steve Baker - Yes
Lori Meyer - Excused Dave Dippold - Yes
Andrew Johnston - Excused

Motion was carried and so ordered.

C. RTI – American Nursing Proposal: A motion to approve the P&F Committee and Superintendent's recommendation to enter into a contract with RTI to provide direct care staff with total reimbursement cost of up to \$20 per hour for a contract to be effective October 1, 2014 was made by Ms. Ojeda. The motion was seconded by Mr. Dippold. Mr. Baker asked for a roll call vote.

Kim Ojeda - Yes Steve Baker - Yes
Lori Meyer - Excused Dave Dippold - Yes
Andrew Johnston - Excused Karen Wendeln - Yes
Hal Heiner - Yes

Motion was carried and so ordered.

D. Ethics Approval: None

E. Conferences: None

F. Personnel Actions:

New Hires:

Ervan Holland, Intermittent Vehicle Operator, effective 9/8/14
Megan Brinckerhoff, Human Resources Specialist, effective 10/6/14

Promotions/Transfers: None

Resignations/Contract Non-Renewal/ Retirement/Termination:

Vicki Russell, Human Resources Assistant, effective 11/1/14, Retirement
Cindy Serena, Service & Support Administrator, effective 12/1/14,
Retirement

Doug Jackson, Service & Support Administrator Director, effective 9/28/14,
Resignation

Roz Yantis, Support Specialist, effective 11/1/14, Retirement

Kendra Allen, Childrens HMG Manager, effective 11/24/14, Non-renewal
of contract

Superintendent Contract: A motion to extend the term of the
Superintendent's contract to 12/31/15 was made by Ms. Wendeln. The
motion was seconded by Mr. Dippold. Mr. Baker asked for a roll call vote:

Steve Baker	-	Yes	Lori Meyer	-	Excused
Dave Dippold	-	Yes	Andrew Johnston	-	Excused
Karen Wendeln	-	Yes	Hal Heiner	-	Yes
Kim Ojeda	-	Yes			

Motion was carried and so ordered.

- G. Policies/Procedures: The Superintendent recommended the adoption of
the Policies and Procedures listed below:

Date Change Only:

G-07 Visitors to Facilities

G-17 Program Operations/Routine Opening/Closing, and Emergency
Closing

G-17a Program Operations - Procedure

G-20 Research of Experimental Programs

G-21 Safety

G-33 Program Accessibility

G-34 Tobacco Free Environment

G-35 Liability Insurance

G-42 Sales and Solicitation

Rec-1 Recreation

Rec-2 Bus and Van Transportation

SSA-02 Eligibility Determination

Changes to Policy:

HS-06 Ancillary Records Retention – Policy has been changed to
include electronic records and current agency practices.

P-15 Employee Ethics and Code of Conduct – Policy has minor
changes to reflect current practices and organization title chgs.

A motion to accept the changes to the Policy and Procedures as outlined
above by the Superintendent was made by Ms. Ojeda. The motion was
seconded by Ms. Wendeln. Mr. Baker asked for a voice vote. Motion was
carried and so ordered.

H. Other: None

VIII. COMMENTS: None

Comments from the Audience:

- Mr. Heiner shared that the federal government is getting set to vote on an issue that would allow our clients to have an income tax free savings account up to \$100,000 and they could make up to \$14,000 per year to put into the account.
- Ms. Nichols discussed the recent and upcoming events; the Chicken Dinner, the Health Fair, Bicentennial Parade, Mum Festival, and the Second Story Secrets tour. She also stated that one of our consumers will be a photographer for the Harvest Moon Balloon Launch at the fairgrounds.
- Ms. Wenning updated the Board on the promotion of Al Decker to SSA Director.
- Mr. Decker thanked the Board and Executive Team for his promotion and talked about the upcoming accreditation visit on October 15th and 16th. He also stated that Leigh Anne and Ben Battista are interviewing for a new SSA who will take over Cindy Serena's position when she retires in December.
- Ms. Knupp updated the Board on the following:
 - Rec and Special Olympics is very busy with seven sports going on at once.
 - She has challenged the Operations division to clean out and reorganize their storage spaces. This includes Facilities, Ancillary, Rec and IT.
 - The community housing program is currently waiting on frozen funds. Ms. Knupp and Mr. Green are pursuing several other streams of funding opportunities for the purchase of homes.

IX. NEXT MEETING: Monday, October 20, 2014

X. ADJOURNMENT - A motion to adjourn the meeting at 6:20 p.m. was made by Ms. Ojeda. The motion was seconded by Ms. Wendeln. Mr. Baker called for a voice vote. Motion was carried and so ordered.

Minutes approved by:

STEVE M. BAKER, PRESIDENT

DATE

KAREN WENDELN, RECORDING SECRETARY

DATE